

# Undergraduate Research Mentorship Initiative

The Undergraduate Research Mentorship Initiative (URMI) connects talented students with junior standing and at least a 3.0 GPA who are interested in conducting academic research with faculty members involved in scholarly projects in their areas of expertise. Students who participate in an URMI project can earn a maximum of 3 credits. Honors URMI courses can also be taken for up to 3 credit hours toward the Honors Program requirement (3.5 GPA required). Complete proposals for URMI projects will include a faculty proposal and cover sheet, a student proposal (see description below), and this form. Complete proposals are due to the LAS Dean's Office by the first Friday of the project semester. Contact your Dean's Office or [honors@colum.edu](mailto:honors@colum.edu) for more info.

Date \_\_\_\_\_

Name \_\_\_\_\_ Oasis ID # \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Department \_\_\_\_\_ Faculty Advisor \_\_\_\_\_ Faculty ID \_\_\_\_\_

Term/Year \_\_\_\_\_ Proposed Credits \_\_\_\_\_ Total Semester Credits \_\_\_\_\_

**Student must have at least Junior standing (60 earned credits) to be eligible to register for an URMI. Check this box to confirm eligibility:**

Course # (select one):      COLL 480                      COLL 480H (Honors)                      Cumulative GPA : \_\_\_\_\_

*Each 1 credit represents 3 hours of work, per week, or 45 hours of course work per semester per credit. Undergraduate students with more than 16 credits hours a semester may incur additional tuition fees. Student must initial by hand to approve more than 16 credit hours for the semester.*



*Approval from the College Advising Center is needed for more than 18 undergraduate credit hours/semester. Please obtain the signature of a College Advisor in the Credit Overload area below.*

Title of URMI Project: \_\_\_\_\_ (only 32 characters will appear on your transcript)

## The URMI Application must include a Faculty Proposal with the following:

1. The nature and importance of the ongoing or proposed research or scholarly project and how the faculty came to pursue this line of research.
2. The specific activities of the student and the ways the student will be included in the conceptual framework of the research or scholarly project. The student's responsibilities should extend beyond the repetitive and mundane tasks associated with research and scholarship.
3. The skills and background the student needs to successfully assist the faculty member.
4. How the educational benefits of the project will be assessed, including reflective writings on the part of the student and the faculty member as the semester progresses.
5. The faculty and student names, project title and semester, and any other information relevant to the project.

## The URMI Application must include a Student Proposal with the following:

1. A letter detailing the student's academic accomplishments and other experiences relevant to the faculty member's work.
2. The student's sense of his or her ability to do the required scholarly or research activities.

**– STUDENT SIGNATURE MUST BE HANDWRITTEN -- DEPARTMENT APPROVAL MAY BE A CERTIFIED DIGITAL SIGNATURE –**

Student's Signature: \_\_\_\_\_ Date \_\_\_\_\_

Faculty Advisor's Signature: \_\_\_\_\_ Date \_\_\_\_\_

Chair's Signature: \_\_\_\_\_ Date \_\_\_\_\_

Additional Approval (per department): \_\_\_\_\_ Credit Overload Approval: \_\_\_\_\_

**FPA, LAS, and SMA Department Assistants/Faculty, create copies of this signed URMI proposal form and forward electronic copies of the final signed form and all proposal parts to the Office of the LAS Dean for consideration and final approval.**

*18+ cr/semester - undergrad - College Advisor approval*

Dean's Signature \_\_\_\_\_ Date \_\_\_\_\_

*Course information with assigned credits will appear in student's online academic records after receiving all approvals, including the Dean's approval, and entry by the Office of the Registrar.*

THIS FORM IS TO BE USED FOR UNDERGRADUATE PROJECT PROPOSALS.

**Columbia**  
COLLEGE CHICAGO

**URMI**