

program-specific requirements

ARTS, ENTERTAINMENT, & MEDIA MANAGEMENT (MAT)

Work Sample

Although not required, applicants may submit additional work samples such as business plans or examples of work and experiences within arts and media management if they wish.

SUBMISSION METHOD: HARD COPIES SHOULD BE MAILED TO THE GRADUATE OFFICE (address below).

Interview

In rare cases, an interview may be required during the admission process. If necessary, the department will contact the student directly regarding the interview.

CREATIVE WRITING—FICTION (MFA)

Work Sample

Applicants must submit thirty pages of manuscript in roughly equal amounts of fiction and expository prose. The Committee does not accept poetry, plays, or screen plays. For the expository manuscript, you may submit any form of professional writing, although essays written for college courses are preferred, if recent. All written submissions should be typed and double-spaced.

SUBMISSION METHOD: HARD COPIES SHOULD BE MAILED TO THE GRADUATE OFFICE (address below).

CREATIVE WRITING—POETRY (MFA)

Work Sample

Applicants must submit ten pages of poetry. A poem may be more than one page; however, please do not put more than one poem on each page. Total should equal 10 pages. Written submissions should be typed.

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Optional

Application for Graduate Student Instructorship: Students who wish to apply to take the Composition Theory & Praxis course (which, upon successful completion, qualifies you to teach Writing & Rhetoric courses as a Graduate Student Instructor), should include a resume or CV and a one to two page, double spaced essay that addresses the following questions:

1. Why do you want to become a GSI?
2. Why do you believe that you are well suited to be an instructor of writing?
3. What challenges do you imagine you may face in the classroom?
4. How might you, at this point, describe your understanding of a productive and healthy student-teacher relationship?

DANCE/MOVEMENT THERAPY & COUNSELING

- > MA, Dance Movement Therapy & Counseling
- > Graduate Laban Certificate in Movement Analysis
- > Alternate Route Certificate

Interview

A group Dance/Movement Assessment Interview is required as part of the admission process before acceptance into the program is final. You will be contacted by the Dance/Movement Therapy & Counseling Department if they feel your application warrants your attendance at the Movement Assessment Interview.

CREATIVE NONFICTION (MFA)

Work Sample

Applicants must submit 20-30 pages of nonfiction prose, consisting of at least two samples of original work from the applicant. These should be creative work, not critical essays. Submissions should be typed and double-spaced.

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Optional

Application for Graduate Student Instructorship: Students who wish to apply to take the Composition Theory & Praxis course (which, upon successful completion, qualifies you to teach Writing & Rhetoric courses as a Graduate Student Instructor), should include a resume or CV and a one to two page, double spaced essay that addresses the following questions:

1. Why do you want to become a GSI?
2. Why do you believe that you are well suited to be an instructor of writing?
3. What challenges do you imagine you may face in the classroom?
4. How might you, at this point, describe your understanding of a productive and healthy student-teacher relationship?

EDUCATION (MAT)

- > Art Education
- > Elementary Education

Recommendation Letter & Supplemental Evaluation Form

All applicants to the Educational Studies programs must have their recommenders complete and sign a Supplemental Educational Studies Evaluation Form. The letter of recommendation and the supplemental form must be submitted to the Graduate Office together. This form can be downloaded from www.colum.edu/gradapply
SUBMISSION METHOD: HARD COPIES SHOULD BE MAILED TO THE GRADUATE OFFICE (address below).

Illinois Test of Basic Skills

All MAT applicants are also required to complete the Illinois Test of Basic Skills (ITBS) and receive a passing score. For questions about the Illinois Test of Basic Skills, including test dates and registration, please contact the Illinois State Board of Education at 800-845-8749. Be sure to forward a copy of the Illinois Test of Basic Skills results to the Graduate Office along with your other supplemental materials. Students may apply without the ITBS and, if admitted, receive conditional admission requiring them to receive a passing score by the end of the first term.
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Additional Requirements for Elementary Education, MAT (K-9, 41 Credit Hours)

Those applying for the MAT in Elementary Education are required to have a concentration of 18 undergraduate hours in one discipline, which includes a minimum of 3 courses of upper division coursework.

Additional Requirements for Art Education, MAT (K-12, 40 Credit Hours)

Those applying for the MAT in Art Education are required to have 32 undergraduate hours in visual art. A work sample may be required. If required, the department will contact the student directly.

JOURNALISM (MA)

Work Sample

Applicants must submit a representative sampling of published work or other examples of your non-fiction writing. Articles and other journalistic samples are best. Please do not submit poetry, plays, screenplays, or other work of this kind.

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Interview

An interview, by telephone or in person, may also be required as part of the application review process. The department will contact the student directly regarding the interview.

MUSIC COMPOSITION FOR THE SCREEN (MFA)

Work Sample

Applicants must submit a minimum of three original pieces totaling a minimum of 15 minutes of music composed within the last 3 years. The emphasis should be on dramatic and/or orchestral music (MIDI acceptable). Please include an 8 ½ x 11 hand-written or computer-generated score for each recording.

SUBMISSION METHOD: <http://colum.slideroom.com>

MP3 files and .pdfs of scores can be uploaded to our online portfolio submission portal at <http://colum.slideroom.com>. Permitted file types and size limits are:

- > MUSIC: .mp3 – 10 MB per file maximum
- > SCORES: .pdf – 10 MB per file maximum

Our SlideRoom portal offers additional instruction for submitting work, including a very helpful video tutorial. For technical assistance, visit <http://slideroom.zendesk.com>. Please direct any other questions about work samples to the Graduate Office at 312-369-7260.

Interview

For those who reach the final stage of the admissions process an interview will be required. The department will contact those selected for the interview directly. During the interview the student will meet with the program director to critique the submitted work samples. At this time selected applicants will also be asked to demonstrate proficiency on at least one musical instrument plus a working familiarity with the piano keyboard.

FILM & VIDEO (MFA)

Work Sample

Strong work samples contain visual or written materials that demonstrate the potential for successful creative work in Film & Video. Work samples should exhibit the applicant's creativity, talent, visual storytelling skills, personal themes and depth of content. Work samples/portfolios may include, but are not limited to: films, videos, sculptures, paintings, drawings, graphic art, photographs, scripts, treatments, poetry, short stories and/or expository writing.

SUBMISSION METHOD: <http://colum.slideroom.com>

You may upload up to 25 work sample files to our online portfolio submission portal at <http://colum.slideroom.com>. For best image quality and faster uploads, your image and video files should be sized to fit within 1024 x 768 pixels. Permitted file type and size limits are:

- > IMAGES: .jpg, .png, .gif – 5 MB per file maximum
- > VIDEO: .mov, .wmv, .flv – 60 MB per file maximum
- > WRITTEN DOCS: .pdf – 10 MB per file maximum

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Thesis Statement

Because the Film & Video program requires that each student successfully complete pre-thesis projects and a major MFA thesis project (up to 20 minutes in length), the program requires applicants to include with their application a separate thesis statement. This is a brief description of an idea you have for a film or a video project that might eventually serve as your graduate thesis. The statement should also include your feeling about why you are compelled to tell the story. It should suggest your creativity and talent, and the potential to develop personal subject matter in the medium. (It will not be binding since your ability to conceptualize such projects will develop through the course of study.) The thesis statement should be submitted as a separate document that is one typed, double-spaced page, labeled: "Film & Video Thesis Statement". These submissions give the departmental Faculty Admissions Committee an opportunity to assess your maturity, talent, sense of personal viewpoint, initiative, experience, and fit for the program – all of which are important to your success in the program.

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Interview

For those who reach the final stage of the admissions process, an interview will be required. The department will contact those selected for the interview directly.

INTERDISCIPLINARY ARTS

- > Interdisciplinary Arts MA
- > Interdisciplinary Arts & Media MFA

Work Sample for Interdisciplinary Arts MA

Please submit a work sample representative of your expertise in the arts or arts education. (Please do NOT submit files of commercial work.) This might include images, video, music, or written documents.

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- > IMAGES: .jpg, .png, .gif – 5 MB per file maximum
- > VIDEO: .mov, .wmv, .flv – 60 MB per file maximum
- > MUSIC: .mp3 – 10 MB per file maximum
- > WRITTEN DOCS: .pdf – 10 MB per file maximum

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Work Sample Interdisciplinary Arts & Media MFA

Please submit images of your artwork that best represents your interests, accomplishments and abilities. In addition to works in media arts, we are interested in a wide range of approaches to artistic practice, including performance, DIY/DIT endeavors, Art/Science collaborations as well as multi-disciplinary and community-situated work. We are interested in learning about your practice as an artist, so your work samples should focus on presenting your practice. Please do not submit samples of commercial work. This might include images, video, music or written documents.

SUBMISSION METHOD: <http://colum.slideroom.com>

You may upload up to 25 work sample files to our online portfolio submission portal at <http://colum.slideroom.com>. For best image quality and faster uploads, your image and video files should be sized to fit within 1024 x 768 pixels. Permitted file types and size limits are:

- > IMAGES: .jpg, .png, .gif – 5 MB per file maximum
- > VIDEO: .mov, .wmv, .flv – 60 MB per file maximum
- > MUSIC: .mp3 – 10 MB per file maximum
- > WRITTEN DOCS: .pdf – 10 MB per file maximum

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Work Sample for Interdisciplinary Book & Paper Arts MFA

Please submit images of your artwork that best represents your interests, accomplishments, and abilities. In addition to works in the book and paper arts, we are interested in a wide range of approaches to artistic practice, including collaborative work, multi-disciplinary work, and community-based work. We are interested in learning about your practice as an artist, so your work samples should focus on presenting your practice. Please do not submit samples of commercial work. This might include images, video, music, or written documents.

SUBMISSION METHOD: <http://colum.slideroom.com>

You may upload up to 25 work sample files to our online portfolio submission portal at <http://colum.slideroom.com>. For best image quality and faster uploads, your image and video files should be sized to fit within 1024 x 768 pixels. Permitted file types and size limits are:

- > IMAGES: .jpg, .png, .gif – 5 MB per file maximum
- > VIDEO: .mov, .wmv, .flv – 60 MB per file maximum
- > MUSIC: .mp3 – 10 MB per file maximum
- > WRITTEN DOCS: .pdf – 10 MB per file maximum

Our SlideRoom portal offers additional instruction for submitting work, including a very helpful video tutorial. For technical assistance, visit <http://slideroom.zendesk.com>. Please direct any other questions about work samples to the Graduate Office at 312-369-7260.

Interview

Geographic circumstances permitting, an interview may be required during the admission process. If an interview

PHOTOGRAPHY (MFA)

Work Sample

Applicants must upload a portfolio of twenty images of original work. Each slide should be tagged with the following information: Full Name, Title of Work, Medium, Dimensions, and Date.

SUBMISSION METHOD: <http://colum.slideroom.com>

Portfolios can be submitted to us online at <http://colum.slideroom.com>. For good image quality and fast upload, your image files should be sized around 1024 x 768 pixels @ 72 dpi. Permitted file types and size limits are:

- > IMAGES: .jpg, .png, .gif — 5 MB per file maximum
- > PDF DOCS: .pdf — 10 MB per file maximum

Our SlideRoom portal offers additional instruction for submitting work, including a very helpful video tutorial. For technical assistance, visit <http://slideroom.zendesk.com>. Please direct any other questions about work samples to the Photography Department Graduate Coordinator at 312-369-7329.

FOR PROGRAMS THAT REQUIRE HARD COPY WORK SAMPLES, THOSE MATERIALS SHOULD BE MAILED TO:

Columbia College Chicago
Graduate Office
600 S. Michigan Ave., Suite 200
Chicago, IL 60605