

# Independent Project Cover Sheet

THIS FORM IS TO BE USED FOR UNDERGRADUATE AND GRADUATE PROJECT PROPOSALS.

**Independent Projects** are advanced, student-driven learning experiences involving substantial student independence in project design and project execution. Independent Projects are appropriate for students who wish to explore a subject on their own beyond what is possible in regular courses offered by the College. An independent project must not be equivalent in content to courses currently offered by the College. Independent Projects must be approved by a faculty advisor who will also evaluate the final results and award a grade.

Date \_\_\_\_\_

Name \_\_\_\_\_ Oasis ID # \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Department \_\_\_\_\_ Faculty Advisor \_\_\_\_\_ Faculty ID \_\_\_\_\_

Proposed Credit Hours \_\_\_\_\_ Course # \_\_\_\_\_ Term/Year \_\_\_\_\_

*Each credit hour represents 45 hours of course work. Student, leave course number blank for department assistant to assign.*

Approval requested for \_\_\_\_\_ credits total (if credits total will exceed program limit).

*Approval required for semester credit totals exceeding 18 for undergraduate students, and 13 for graduate students.*

Title of Independent Project (only 31 characters will appear on your transcript) \_\_\_\_\_

Description of Project (write a brief two- or three-sentence summary of the project)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**Print out this cover sheet and attach a written proposal for the Independent Project that addresses the following:**

1. **Learning objectives:** What will you have learned as a result of the project? How should your project be evaluated?
2. **Activities and processes** in which you will engage.
3. **Final product(s)** such as a final paper, a business plan, an artwork, a composition or performance, that will result from this project.
4. **Any material, equipment,** or other resources you will require.
5. **Any other specifications** or criteria set by your faculty advisor for completion of the project.

— ENTRIES BELOW THIS LINE ARE TO BE COMPLETED BY HAND —

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Faculty Advisor Signature \_\_\_\_\_ Date \_\_\_\_\_

Chair's Signature \_\_\_\_\_ Date \_\_\_\_\_

*Department assistant assigns course number and photocopies cover sheet for student and department, then forwards the original cover sheet stapled to the written proposal to the Office of the Dean for final approval. Projects that are not approved will be removed from registration records with an email message sent to the student at the above address.*

Dean's Signature \_\_\_\_\_ Date \_\_\_\_\_

*Course information with assigned credit hours will appear in student's online academic records following Dean's approval.*