

ACADEMIC INITIATIVES AND INTERNATIONAL PROGRAMS
AY2012-13 STUDENT EXCHANGE APPLICATION FORM



Columbia College Chicago now has a limited number of opportunities for undergraduate students to spend a semester studying abroad at the University of East London

Please indicate area of interest:

- Theater (Spring)
- Cultural Studies (Spring)

This is a developing project which will expand to offer course study options in a variety of programs in Fine and Performing Arts, Media Arts, and Liberal Arts and Sciences. Columbia's exchange programs are intended for 3rd-year undergraduates.

Instructions to Applicant:

- √ Please complete **Section One** of this application form.
- √ Write a brief (500 word) essay articulating how studying abroad benefits your academic and career plans, and your reasons for choosing this exchange program at UEL.
- √ Attach an unofficial copy of your academic record from Oasis.
- √ Provide Recommender with section two of this form and your completed application.
- √ Do not forget to sign and date this form.

Section One - APPLICANT

Name of Applicant (please print): _____

Current address _____

City _____ State _____ Zip _____

Phone number: _____

Permanent (mailing) address _____

City _____ State _____ Zip _____

Phone number: _____

e-mail address: _____

Credit hours to date (including in-progress) _____

Oasis number: _____

Major: _____ Concentration (if any): _____

Minor: _____

Faculty member(s) most familiar with your work: _____

I hereby waive do not waive future access to the content and information in the Application form.

Signature of Applicant: _____ Date: _____

Section Two – RECOMMENDER

Instructions to Recommender: **Section Two** of this recommendation form should be filled out by a faculty member, department chair, or director of the program of study who is most familiar with the student's academic and artistic achievements.

Name of recommender (please print): _____

Name of student (please print): _____

How long have you known the applicant? _____

In what capacity have you known the applicant? _____

In your **letter of recommendation** please consider the items below.

- Comment on the applicant's attendance and punctuality.
- In what ways would the applicant benefit from this program? *(Please comment on his or her maturity, motivation and readiness for an international exchange program).*
- Does this candidate have any traits that might prevent him or her from benefiting from this program? *(for example; lack of discipline, thoroughness, or seriousness of thought)*
- How does the candidate engage in classroom discussions?
- Does the candidate offer insightful questions, constructive suggestions and comments that indicate preparedness?
- Comment on the candidate's unique talents, abilities and qualifications that make this individual a good selection to represent *Columbia College Chicago* in an international exchange program.
- Please include any additional comments or information relevant to evaluating this candidate's application to participate in an international exchange program.

Summary Evaluation

I recommend this candidate without reservation with reservation.

Signature: _____ Date: _____

Full name and title (please print): _____

Department: _____

Telephone: _____ E-mail: _____

Please ask the department chair or program director to acknowledge this application by their initials on this recommendation form. _____

Thank you for your time.

Columbia College Chicago is an affirmative action / equal opportunity institution.

Please retain a copy of the completed recommendation for your records, and then send the originals in a sealed envelope and signed across the back to:

Office of Academic Initiatives and International Programs

600 S. Michigan Avenue Room – 1311

Chicago, IL. 60605-1996 ph: 312.369.7893