



C O L U M B I A

02/10/2009

## 2009 Payroll Schedule (Hourly)

	<u>Beginning of Pay Period</u>	<u>End of Pay Period</u>	<u>Timesheets Due</u>	<u>Pay Date</u>	
	11/30/08	12/13/08	12/12/08	12/19/08	<b>(Fri)</b>
<b>3 Weeks</b>	12/14/08	01/03/09	01/07/09	01/15/09	<b>(Thur)</b>
	01/04/09	01/17/09	01/21/09	01/30/09	<b>(Fri)</b>
	01/18/09	01/31/09	02/04/09	02/13/09	<b>(Fri)</b>
	02/01/09	02/14/09	02/18/09	02/27/09	<b>(Fri)</b>
	02/15/09	02/28/09	03/04/09	03/13/09	<b>(Fri)</b>
	03/01/09	03/14/09	03/18/09	04/01/09	<b>(Wed)</b>
	03/15/09	03/28/09	04/01/09	04/15/09	<b>(Wed)</b>
<b>3 Weeks</b>	03/29/09	04/18/09	04/22/09	05/01/09	<b>(Fri)</b>
	04/19/09	05/02/09	05/06/09	05/15/09	<b>(Fri)</b>
	05/03/09	05/16/09	05/20/09	06/01/09	<b>(Mon)</b>
	05/17/09	05/30/09	06/03/09	06/15/09	<b>(Mon)</b>
	05/31/09	06/13/09	06/17/09	07/01/09	<b>(Wed)</b>
<b>3 Weeks</b>	06/14/09	07/04/09	07/08/09	07/15/09	<b>(Wed)</b>
	07/05/09	07/18/09	07/22/09	07/31/09	<b>(Fri)</b>
	07/19/09	08/01/09	08/05/09	08/14/09	<b>(Fri)</b>
	08/02/09	08/15/09	08/19/09	09/01/09	<b>(Tue)</b>
	08/16/09	08/29/09	09/02/09	09/15/09	<b>(Tue)</b>
	08/30/09	09/12/09	09/16/09	10/01/09	<b>(Thur)</b>
	09/13/09	09/26/09	09/30/09	10/15/09	<b>(Thur)</b>
<b>3 Weeks</b>	09/27/09	10/17/09	10/21/09	10/30/09	<b>(Fri)</b>
	10/18/09	10/31/09	11/04/09	11/13/09	<b>(Fri)</b>
	11/01/09	11/14/09	11/18/09	12/01/09	<b>(Tue)</b>
	11/15/09	11/28/09	12/02/09	12/15/09	<b>(Tue)</b>
	11/29/09	12/12/09	12/16/2009**	12/23/09	<b>(Wed)</b>
<b>3 Weeks</b>	12/13/09	01/02/10	01/06/10	01/15/10	<b>(Fri)</b>

### Notice

\*\* Due to the Holiday, time may be entered until 12:00 p.m. today. The system will not be available after 12:00 p.m.

\*\* Please be aware that when there is a holiday, no late timesheets will be accepted.

\*\*\* All check requests are due the same day as the timesheets.