

CAREER FOUR YEAR PLAN

FIRST YEAR



Start early and stay focused!
The following are recommendations for staying on track and avoiding senior year stress. Questions? Contact Christie Andersen, Career Development Specialist at ceandersen@colum.edu.

FRESHMAN YEAR: KNOW YOURSELF AND GATHER INFORMATION

- Speak to professors and your college advisor about what your major prepares you to do.
- Visit the Portfolio Center's website to get acquainted with their services (www.colum.edu/portfolio), and look at resources related to your career interests.
- Browse online portfolios in your major through the [Web Agent: Search](#). Save any examples you like- this will be you in four years!
- Connect individually with professors as often as possible to start building relationships.
- Spend an hour in the library's Career Corner (5th Floor).
- Log on to [ColumbiaWorks](#) to start exploring job, internship, and volunteer opportunities.
- Choose part-time jobs that help you build skills relevant to your career goals.
- Save all of your work in a secure location- physically and electronically.
- Choose a part-time job that will help you develop important skills relevant to careers you might eventually pursue.
- Start a master copy of your resume so you can track your jobs and accomplishments.

NOTES AND NEXT STEPS:
