

**Columbia College Chicago
Agreement between Student Engagement
and Independent Contractor**

This agreement is made and entered this _____ day of _____, 200____, between Student Engagement, located at 916 S. Wabash, 4th Floor, Chicago, IL, 60605, and _____, hereinafter referred to as the Independent Contractor.

In consideration of the mutual covenants of the parties herein specified, it is agreed by the parties as follows:

1. Independent Contractor shall perform the following services under this Agreement:

2. The location of the services to be performed shall be:

3. Independent Contractor shall perform the services on the _____ day of _____, 200____, from _____ to _____.
4. Student Engagement agrees to pay the Independent Contractor the all inclusive amount of \$_____ dollars, contingent upon completion of the services.
5. Independent Contractor agrees to hold harmless and indemnify Columbia College Chicago, its officers, agents, trustees and employees against any losses, damages, judgments, claims, expenses, costs, and liabilities imposed upon or incurred by or asserted against Columbia College Chicago, its officers, agents, trustees, employees including reasonable attorney fees and expenses arising out of the acts of omission of Independent Contractor, its officers, agents or employees under this agreement.
6. If the Independent Contractor must cancel the agreement, the Independent Contractor must notify the Director of Student Engagement at (312) 369-6791 no later than fifteen business day in advance from the date specified in clause 4.
7. It is understood that Columbia College Chicago regulations forbid the use of alcoholic beverages and/or other illegal substances while on College property. Violation of this regulation by the Independent Contractor or any of its associates may result in forfeiture of payment
8. It is agreed that Student Engagement and Columbia College Chicago will assume no responsibility for any equipment owned by the Independent Contractor, and will assume no responsibility for any damage incurred any equipment owned by the Independent Contractor.

9. If applicable, the following provisions are also included in this agreement:
- a. It is agreed that the set-up for the event will begin at _____ (time).
 - b. It is agreed that a sound check will take place promptly at _____ (time).
10. It is agreed to that any revisions to this contract must be initialed and dated by both parties.

To be completed by Independent Contractor or Authorized Agent
(PLEASE PRINT OR TYPE ONLY)

Name

Address

City State Zip Code

Social Security Number or FEIN Telephone Number

Signature Date

To be completed by Student Engagement

Director of Student Engagement Date