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**HUMAN RESOURCES DEVELOPMENT INSTITUTE, INC., Chicago, IL**

*Director of Fundraising/Development, November 2007 — August 2008*

Collaborated with the agency's Interim CEO, Foundation President and the Board of Directors to create and implement fundraising strategies and policies to reach desired financial goals for the nonprofit behavioral healthcare organization. Responsible for constructing and editing outreach media materials and solicitation letters, monitoring and tracking donations and identifying and cultivating individual, foundation and corporate donors.

**CHICAGO SUN-TIMES, Chicago, IL**

*Society Editor, May 2006 — November 2007*

Reported on Chicago's vibrant philanthropic community by writing a weekly column, which focused on individual and corporate donors that supported Chicago-area arts and social service organizations. Developed and cultivated relationships with senior corporate executives and philanthropic contributors to strengthen newspaper's connection to some of the city's most influential leaders.

*Travel Editor, May 2004 — November 2007*

Managed a team of freelance writers and staffers who contributed to the weekly Sunday Travel section. Executed daily operations of this globally-focused product, including writing, editing and formulating workflow processes and freelance writer policies. Established goals and objectives for the section in conjunction with newspaper's Marketing, Advertising and Online departments to create yearly editorial travel calendars and execute special sections and Web content aimed at key audiences.

*Fashion Editor and Reporter, September 1997 — May 2004*

Reported about fashion on local, national and global scene. Wrote weekly columns that helped readers make connections between fashion and pop culture trends. Used multi-tasking ability and organizational skills to manage the execution of seasonal special sections. Shared industry knowledge on Chicago television and radio stations as a fashion and travel trend expert.

**COLUMBIA COLLEGE CHICAGO, Chicago, IL**

*Adjunct Professor, April 2000 — Present*

Developed a curriculum to teach fashion journalism to diverse journalism and Fashion/Retail Management students. Create goals and objectives for weekly writing assignments, lead visual critiques of student assignments, and facilitate and provide direction for in-class coaching sessions. Also teach "Writing for Managers," an intensive writing course designed to educate future business leaders.

**INDIANAPOLIS STAR, Indianapolis, IN**

*Fashion Reporter and Interim Fashion Editor, September 1994 — September 1997*

Covered fashion locally and nationally for a weekly publication, strategically targeting key audiences. Developed concepts and provided direction for fashion photography sessions.

Reported on fashion and cultural trends from the New York City fashion shows and helped coordinate, manage and execute newspaper's twice-yearly coverage.

**JOURNAL STAR, Peoria, IL**

*Features and City Desk Reporter, November 1991 — September 1994*

Covered fashion, entertainment, family, lifestyle and general assignment city news stories. Developed and wrote a weekly fashion column on the city's fashion scene and local business practices.

**MARIETTA TIMES, Marietta, Ohio**

*City Desk Reporter, January 1990 — November 1991*

Covered police, fire and education beats in the Mid-Ohio Valley.

**EDUCATION AND PROFESSIONAL DEVELOPMENT**

University of Chicago Graduate School of Business Management Institute Certificate,  
June 2007

University of Chicago, Chicago, IL

Nieman Seminar for Narrative Editors, March 2006

Harvard University, Cambridge, MA

Professional Development Certificate in Creative Nonfiction, March 2006

Northwestern University, Evanston, IL

Bachelor of Arts, December 1989

Indiana University, Bloomington, IN

Major: Print Journalism Minor: Graphic Design

**BOARDS AND PROFESSIONAL MEMBERSHIPS**

The Arts Club of Chicago, Indiana University School of Journalism Alumni  
Advisory Council, African American Leadership Advisory Committee for the Art Institute of  
Chicago, Fashion Group International of Chicago and National Public Housing Museum

**REFERENCES**

Available upon request