This form should be completed by an undergraduate student who has progressed to the next grade level during the middle of the award year and wishes to request an increase of his/her Federal Stafford Loans based on his/her grade level progression. The Federal Stafford Loan program defines the following annual amounts as the maximum undergraduate students may receive in the Federal Stafford Loan program during an award year:

**DEPENDENT STUDENTS**
- Freshman (0-29 cumulative earned hours): $5,500 of which no more than $3,500 may be subsidized
- Sophomore (30-59 cumulative earned hours): $6,500 of which no more than $4,500 may be subsidized
- Junior/Senior (60+ cumulative earned hours): $7,500 of which no more than $5,500 may be subsidized

**INDEPENDENT STUDENTS (including dependent students whose parent was denied the Plus Loan)**
- Freshman (0-29 cumulative earned hours): $9,500 of which no more than $3,500 may be subsidized
- Sophomore (30-59 cumulative earned hours): $10,500 of which no more than $4,500 may be subsidized
- Junior/Senior (60+ cumulative earned hours): $12,500 of which no more than $5,500 may be subsidized

It is important to remember that acceptance of loan funds will add to your outstanding loan debt and will need to be repaid. Therefore, Columbia College Chicago encourages all students to keep loan debt to a minimum. Additionally, if you plan to enroll for the summer semester for at least 6 credit hours you may want to consider waiting to utilize this loan increase to help cover the costs for the summer term.

**STUDENT: Please read the following statements and complete the section below**

- By completing this form I authorize Columbia College Chicago to increase to my Federal Subsidized and/or Federal Unsubsidized Stafford Loan amount(s) based on my grade level progression during this award year.
- I understand that an increase to my Federal Stafford Loan(s) may require a reduction in my other financial aid as not to exceed my cost of attendance for the award year.
- I understand it is my responsibility to monitor my total loan debt and that this increase may reduce my Federal Stafford Loan eligibility in future terms.

**NAME:** ________________________________  **OASIS ID:** ____________

**SIGNATURE:** ________________________________  **DATE:** ________________

Please print and submit this completed form electronically on the SFS Resource Center at www.colum.edu/sfs. You may also fax this form to (312) 369-8436 or mail the completed form to:
Columbia College Chicago, Attn: Loan Increase Request, Student Financial Services, 600 S. Michigan Ave Chicago, IL 60605