ACADEMIC HONESTY POLICY

Academic honesty is expected of all students. All quotes and source material must be properly attributed and verified. Your reporting must be original, truthful, accurate and free of fabrication. Any work you present as your own must be your own. Violations of this policy include plagiarism, fabrication and any other form of cheating. An instructor who suspects a violation will discuss the matter confidentially with the student. If the matter remains unresolved, the issue will be referred to the Journalism Department Chair and the Academic Integrity Committee, where both instructor and student must provide documentation of their positions. Consequences of violating the policy may include failing the assignment, failing the course, or a recommendation of suspension or expulsion from the college.

Definitions and Examples:
CHEATING: The conscious use of unauthorized, prohibited, or unacknowledged materials or methods, including, but not limited to, checking mobile devices, computers or notes during exams or copying others’ work.

FABRICATING: The conscious falsification or invention of information, quotes, sources, or any other material presented as non-fiction. THIS IS JOURNALISM: DO NOT MAKE UP ANYTHING in work submitted in our courses.

PLAGIARIZING: The conscious representation of someone else’s work as your own. Please note that ANY failure to accurately and completely document ALL uses of source material constitutes academic dishonesty. You may use a quote from another source, but it must be attributed in journalistic style. Example of a direct quote: “There will be no tuition increase this year,” College President Warrick Carter said. Example of a properly attributed indirect quote: Columbia College Chicago will not raise tuition this academic year, according to its president. Background and contextual information may NOT be taken from Wikipedia or many other online sites. When in doubt, discuss appropriate sourcing with your instructor BEFORE submitting your assignment.

FACILITATING ACADEMIC DISHONESTY: Students who make their work available for another student to submit as his or her own, whether exactly or in altered form, are facilitating academic dishonesty, as are students who allow others to copy their answers on examinations. Aiding and abetting other students’ dishonesty is a serious breach of the academic honesty policy and is itself punishable.